

# Record of Proceedings Minutes of Regular Meeting

Board of Education  
Regular Meeting

Monday  
April 8, 2013

The Field Local School District Board of Education held its Regular Meeting on Monday, April 8, 2013 in the Field High School Cafeteria, 2900 State Route 43, Mogadore, OH 44260 at 6:00 P.M.

- Pledge of Allegiance
- Silent Meditation
- Roll Call

Donna Karg-Yes, Laura May-Yes, Larry Stewart-Yes, Allyson Westover-Yes, Terry Kettering-Yes  
Student Representative, Natasha Flesher-Yes

Member Westover moved, seconded by Member Stewart that the Field Local Board of Education adjourn into executive session at 6:04 P.M. to consider the employment of public employees. 13-0078  
*Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.*  
*President declared the motion carried*

Member Karg moved, seconded by Member Westover that the Field Local Board of Education return to the April 8, 2013 regular meeting at 7:16 P.M. 13-0079  
*Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.*  
*President declared the motion carried.*

- Special Recognition
- Student Achievement Report                      Field Board of Education Members
- FACA Report
- Legislative Liaison Report
- Student Representative Report
- Maplewood Career Center Report
- Special Presentation – Bethany Hudson – Common Core
- Special Presentation – Bridge Bible Church
- Special Presentation – Stacy Smierna – Starting times for schools

- **Board Concerns**
- **Recognition of Visitors –**

Public participation is encouraged during this portion of the Field Local business meeting. If you have questions, suggestions, or concerns, your first contact should be with the teacher or principal at the school building level. If you are not satisfied with the response you may contact the superintendent. By following this procedure, you will generally receive a prompt, informed response.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing citizens to present helpful suggestions for the school district. Public participation at board meetings is governed by the following guidelines:

Public comment is permitted during the recognition of visitors portion of the meeting and will not exceed thirty minutes total. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

Speakers must be recognized by the presiding officer and preface their comments by stating their name, address, and group affiliation, if appropriate. Each speaker is limited to three minutes and may not speak twice on the same subject until all have spoken. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

(R.C.3313.20 By-laws 0169.1 Public Participation at Board Meetings. Adopted February, 2001)

Member Westover moved, seconded by Member May that the Field Local Board of Education adopt the agenda with the following changes; adding item 21.A for the Bridge Bible Construction Item, to the April 8, 2013 regular meeting. 13-0080

*Roll Call: Westover-Yes, May-Yes, Karg-Yes, Stewart-Yes, Kettering-Yes.*

*President declared the motion carried*

- **Consent Agenda**

- A. Board Business**

1. It is recommended that the Field Local Board of Education approve the minutes of the regular meeting on March 11, 2013.

- B. Employment**

- 1. Resignations**

- a. The Superintendent recommends that the Field Local Board of Education accept the resignation, due to retirement, of Trudy Sekula, Superintendent's Secretary, effective August 1, 2013.
- b. The Superintendent recommends that the Field Local Board of Education accept the resignation, due to retirement, of Sharon Collins, Study Hall monitor, Field High School, effective May 1, 2013.
- c. The Superintendent recommends that the Field Local Board of Education accept the resignation of Beverly Bable, Special Services Secretary, contingent upon being awarded the position of Central Office Administrative Assistant effective August 1, 2013.

## 2. Hiring

- a. The Superintendent recommends that the Field Local Board of Education employ Ami Leemaster as a classified substitute worker for the 2012-2013 school year effective March 20, 2013.
- b. The Superintendent recommends that the Field Local Board of Education employ Shelley Kirk as a classified substitute worker for the 2012-2013 school year effective March 18, 2013.
- c. The Superintendent recommends that the Field Local Board of Education employ Michelle Noble as a classified substitute worker for the 2012-2013 school year effective April 8, 2013.

## C. Leave of Absence

1. The Superintendent recommends that the Field Local Board of Education approve an unpaid leave of absence for Keith Stayer for the 2013-2014 school year.

Member May moved, seconded by Member Westover that the Field Local Board of Education approve the consent agenda as presented.

13-0081

*Roll Call: May-Yes, Westover-Yes, Stewart-Yes, Karg-Yes, Kettering-Yes.*

*President declared the motion carried*

### • Informational Items

1. Laura Melert is transferring from a bus aide position to bus driver position effective March 18, 2013, rate of pay per negotiated agreement.
2. Effective April 1, 2013, Catherine Belding will be the Public Records Official for Field Local Schools.

### • Treasurer's Update

### • Treasurer's Agenda

Member Kettering moved, seconded by Member Westover that the Field Local board of Education approve the financial and investment reports for the period ending February 28, 2013.

13-0082

*Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.*

*President declared the motion carried*

Member May moved, seconded by Member Karg that the Field Board of Education approve a Resolution of Necessity, to be on the August 6, 2013 ballot (Exhibit T-1). The recommendation is for a combination General Operating and Permanent Improvement Levy, for three years:

**13-0083**

*Roll Call: May-Yes, Karg-Yes, Stewart-Yes, Westover-Yes, Kettering-Yes.  
President declared the motion carried*

Four (4) mills General Operating and one and one-half (1.5) mill Permanent Improvement, **or**

Four (4) mills General Operating and one (1) mill Permanent Improvement, **or**

Three (3) mills General Operating and two (2) mills Permanent Improvement

Member Westover moved, seconded by Member May that the Field Local Board of Education reapprove resolution 12-0101a and resolution 12-0101b from the May 14, 2012 regular Board meeting that amended resolution 12-0101, showing Member Karg abstaining from the vote.

**13-0084**

*Roll Call: Westover-Yes, May-Yes, Karg-Abstain, Stewart-Yes, Kettering-Yes.  
President declared the motion carried*

Member Westover moved, seconded by Member Karg that the Field Local Board of Education conduct a special meeting during the third week of April for the purpose of considering and approval of a Resolution to Proceed with a levy for the August 6, 2013 election (date and time to be determined).

**13-0085**

*Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.  
President declared the motion carried*

- **Superintendent's Update**
  
- **Local Superintendent's Agenda**

Member Westover moved, seconded by Member Stewart that the Field Local Board of Education return items number 2 through 6 from the March 11, 2013 meeting to the April 8, 2013 agenda.

**13-0086**

*Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.  
President declared the motion carried*

Member Westover moved, seconded by Member May that the Field Local Board of Education approve an unpaid leave of absence for Sheal Price, Educational Assistant, Brimfield Elementary, effective February 27, 2013 for the remainder of the 2012-2013 school year.

**13-0087**

*Roll Call: Westover-Yes, May-Yes, Karg-Yes, Stewart-Yes, Kettering-Yes.  
President declared the motion carried*

Member Stewart moved, seconded by Member Westover that the Field Local Board of Education employ Paula Doepel as a classified substitute worker for the 2012-2013 school year effective February 20, 2013. **13-0088**

*Roll Call: Stewart-Yes, Westover-Yes, May-Yes, Karg-Yes, Kettering-Yes.  
President declared the motion carried*

Member Westover moved, seconded by Member May that the Field Local Board of Education approve the non-renewal of certified supplemental coaching and advisor contracts as presented on Exhibit S-1. **13-0089**

*Roll Call: Westover-Yes, May-Yes, Karg-Abstain, Stewart-Yes, Kettering-Yes.  
President declared the motion carried*

Member Westover moved, seconded by Member Stewart that the Field Local Board of Education approve the non-renewal of supplemental coaching and advisor contracts as presented on Exhibit S-2. **13-0090**

*Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.  
President declared the motion carried*

Member Westover moved, seconded by Member Stewart that the Field Local Board of Education approve the following non-certified supplemental Contracts be non-renewed as presented on Exhibit S-3. **13-0091**

*Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.  
President declared the motion carried*

Member May moved, seconded by Member Kettering that the Field Local Board of Education approve the issuance of the intent to non-renew the limited contract for Joseph Retherford, Physical Education teacher, Field Middle School. **13-0092**

*Roll Call: May-Yes, Karg-Yes, Stewart-Yes, Westover-Yes, Kettering-Yes.  
President declared the motion carried*

Member Kettering moved, seconded by Member Westover that the Field Local Board of Education approve the issuance of the intent to non-renew the limited contract for Mary Christoff, Gifted Intervention Specialist, Field Local Schools. **13-0093**

*Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.  
President declared the motion carried*

Member Westover moved, seconded by Member Kettering that the Field Local Board of Education award contracts to certificated personnel. Rate of pay per FLTA negotiated agreement. (Exhibit S-4) **13-0094**

*Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.  
President declared the motion carried*

Member Westover moved, seconded by Member Stewart that the Field Local Board of Education award contracts for extended duty. Rate of pay per FLTA negotiated agreement. (Exhibit S-5) **13-0095**  
*Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.*  
*President declared the motion carried*

- **CONTINUING CONTRACTS**

- A. Eligibility for a continuing contract**

A continuing contract is one that is in effect until the teacher resigns, elects to retire or is retired pursuant to 3307.37 of the Revised Code, or until it is terminated or suspended and shall only be granted to teachers who meet the qualifications under the law and any applicable provisions of the Master Agreement. Each teacher who has met the eligibility requirements under the law and who notified the Board of his or her eligibility by October 1 as stated in the Master Agreement will be recommended for a continuing contract.

For each teacher, the Board may accept or reject the recommendation. If the Board rejects the recommendation for a continuing contract, the Board must do so by a three-fourths majority of its full membership.

If the Board rejects the recommendation for a continuing contract for a teacher, there will be an opportunity to recommend that the teacher be re-employed under an extended limited contract of one or two year.

- B. Recommendation of Superintendent for a Continuing Contract**

Nicole Bable Degree: M Experience: 04 Step: 04 Lock step: 01  
Pursuant to Ohio Revised Code Section 3319.11(B) (1), Member Westover moved, **13-0096**  
seconded by Member Stewart that the Board re-employ Nicole Bable under a continuing contract.  
*Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.*  
*President declared the motion carried*

Staci Lowden Degree: M Experience: 03 Step: 03 Lock step: 00  
Pursuant to Ohio Revised Code Section 3319.11(B) (1), Member Westover moved, **13-0097**  
seconded by Member Stewart that the Board re-employ Staci Lowden under a continuing contract.  
*Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.*  
*President declared the motion carried*

Debbie Milton Degree: B+30 Experience: 15 Step: 12 Lock step: 09  
Pursuant to Ohio Revised Code Section 3319.11(B) (1), Member Westover moved, **13-0098**  
seconded by Member Kettering that the Board re-employ Debbie Milton under a continuing contract.  
*Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.*  
*President declared the motion carried*

Jill Stefaniak Degree: M Experience: 03 Step: 03 Lock step: 00  
Pursuant to Ohio Revised Code Section 3319.11(B) (1), Member Westover moved, **13-0099**  
seconded by Member Kettering that the Board re-employ Jill Stefaniak under a continuing contract.  
*Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.*  
*President declared the motion carried*

Patrick Youel Degree: B+30 Experience: 09 Step: 09 Lock step: 06  
Pursuant to Ohio Revised Code Section 3319.11(B) (1), Member Westover moved, **13-0100**  
seconded by Member Stewart that the Board re-employ Patrick Youel under a continuing contract.  
*Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.*  
*President declared the motion carried*

Member Westover moved, seconded by Member May that the Field Local Board of **13-0101**  
Education authorize salary notices to be sent to certificated personnel who hold supplemental  
contracts expiring in 2014. (Exhibit S-6)  
*Roll Call: Westover-Yes, May-Yes, Karg-Abstain, Stewart-Yes, Kettering-Yes.*  
*President declared the motion carried*

Member Westover moved, seconded by member Stewart that the Field Local Board of **13-0102**  
Education authorize salary notices be sent to certificated personnel who hold continuing contracts  
or limited contracts not expiring in 2013. (Exhibit S-7)  
*Roll Call: Westover-Yes, Stewart-Yes, Karg-Abstain, May-Yes, Kettering-Yes.*  
*President declared the motion carried*

Member Westover moved, seconded by member Stewart that the Field Local Board of **13-0103**  
Education award contracts to classified personnel. Rate of pay per OAPSE negotiated agreement.  
(Exhibit S-8)  
*Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.*  
*President declared the motion carried*

Member Westover moved, seconded by Member Kettering that the Field Local Board of **13-0104**  
Education authorize salary notices be sent to classified personnel who hold continuing contracts or  
limited contracts or limited contracts not expiring in 2013. (Exhibit S-9)  
*Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.*  
*President declared the motion carried*

Member Westover moved, seconded by Member Stewart that the Field Local Board of **13-0105**  
Education employ Alice Sitko as a non-certified Administrative Secretary for the Director of  
Operations/Transportation Supervisor for the 2013-2014 school year, 212 days, 4 hours per day.  
(Exhibit S-10)  
*Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.*  
*President declared the motion carried*

Member Westover moved, seconded by Member May that the Field Local Board of Education approve the job description for the non-certified Central Office Administrative Assistant which will be effective August 1, 2013. (Exhibit S-11) **13-0106**  
*Roll Call: Westover-Yes, May-Yes, Karg-Yes, Stewart-Yes, Kettering-Yes.*  
*President declared the motion carried*

Member Westover moved, seconded by Member Kettering that the Field Local Board of Education approve the salary schedule for the Central Office Administrative Assistant. (Exhibit S-12) **13-0107**  
*Roll Call: Westover-No, Karg-No, May-Yes, Stewart-Yes, Kettering-No.*  
*President declared the motion failed*

Member Westover moved, seconded by Member May that the Field Local Board of Education table item #18, to employ Beverly Bable, Special Services Secretary, as Central Office Administrative Assistant, 231 days, 8 hours per day, effective August 1, 2013. Rate of pay per Central Office Administrative Assistant salary schedule, 17 yrs. experience as a secretary, 20 years over-all experience with Field Local Schools. Salary frozen at 15L. **13-0108**  
*Roll Call: Westover-Yes, May-Yes, Karg-Yes, Stewart-Yes, Kettering-Yes.*  
*President declared the motion tabled*

Member Westover moved, seconded by Member Karg that the Field Local Board of Education approve the Treasurer, Jim Vokac's rollover of 3 weeks of vacation to the 2013-2014 school year. **13-0109**  
*Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.*  
*President declared the motion carried*

Member Westover, seconded by Member Kettering that the Field Local Board of Education approve the Reduction in Force (RIF) of one para-professional position at Suffield Elementary effective for the 2013-2014 school year. **13-0110**  
*Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.*  
*President declared the motion carried*

Member Westover moved, seconded by Member Kettering that the Field Local Board of Education enter into an agreement with Top Echelon Contracting, Inc. for physical therapy service for Field Local Schools for the 2013-2014 school year. Rate of pay is \$68.00 per hour. (Exhibit S-13) **13-0111**  
*Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.*  
*President declared the motion carried*

Member Westover moved, seconded by Member Kettering that the Field Local Board of Education enter into an agreement with Bridge Bible Church to proceed with the construction of storage facility at Brimfield Elementary (Exhibit C - Handout) **13-0112**  
*Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Abstain, Kettering-Yes.*  
*President declared the motion carried*

Member Westover moved, seconded by Member Kettering that the Field Local Board of Education adjourn into executive session at 9:40 P.M. for the completion of the Superintendent's evaluation. **13-0113**

*Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.*  
*President declared the motion carried*

Member Westover moved, seconded by Member Karg that the Field Local Board of Education return to the April 8, 2013 regular meeting at 9:51 P.M... **13-0114**

*Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.*  
*President declared the motion carried*

Member Karg moved, seconded by Member Westover that the Field Local Board of Education adjourn into executive session at 9:54 P.M. for the completion of the Treasurer's evaluation. **13-0115**

*Roll Call: Karg-Yes, Westover-Yes, May-Yes, Stewart-Yes, Kettering-Yes.*  
*President declared the motion carried*

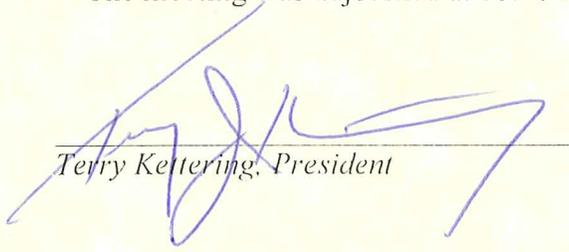
Member Karg moved, seconded by Member Kettering that the Field Local Board of Education return to the April 8, 2013 regular meeting at 10:20 P.M. **13-0116**

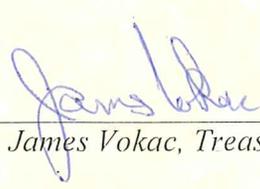
*Roll Call: Karg-Yes, May-Yes, Stewart-Yes, Westover-Yes, Kettering-Yes.*  
*President declared the motion carried*

With no further business to discuss Member Westover moved, seconded by Member Karg to Adjourn the April 8, 2013 regular meeting. **13-0117**

*Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.*  
*President declared the motion carried*

The meeting was adjourned at 10:20 P.M.

  
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Terry Kettering, President

  
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Attest: James Vokac, Treasurer