

Record of Proceedings

Minutes of Organizational Meeting

Board of Education
Organizational Meeting

Monday
January 14, 2013

The Field Local School District Board of Education held its Organizational Meeting on Monday, January 14, 2013 at 6:30 P.M. in the Field High School Library at 2900 State Route 43, Mogadore, OH 44260

Allyson Westover, President Pro-Tempore, called the meeting to order. The Pledge of Allegiance was led by the Board of Education. The Board of Education observed a moment of silent meditation.

Roll Call: Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes, Westover-Yes

Member Stewart moved, seconded by Member Karg that the Field Local Board of Education **13-0005** adopt the following agenda for the January 14, 2013 Organizational Meeting.

Roll Call: Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes, Westover-Yes.

President Pro-Tempore declared the motion carried

Member Allyson Westover, President Pro-Tempore, called for nominations for the President of the Board of Education for the calendar year 2013 in accordance with Section 3313.14 O.R.C. Member Karg nominated Member Kettering. There were no other nominations.

Member Karg moved, seconded by Member Stewart to close the nominations.

13-0006

Roll Call: Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes, Westover-Yes.

President Pro-Tempore declared the motion carried

The Board of Education voted for nominee Terry Kettering for the position of President for the Board of Education with the results as follows:

Donna Karg-Kettering	Laura May-Kettering	Larry Stewart-Kettering
Terry Kettering-Kettering	Allyson Westover-Kettering	

Member Kettering was unanimously elected President of the Board of Education for the calendar year 2013.

President Kettering called for nominations for the Vice President of the Board of Education for the calendar year 2013 in accordance with Section 3313.14 O.R.C. Member Kettering nominated Member Westover. There were no other nominations.

Member Karg moved, seconded by Member Stewart to close the nominations.

13-0007

Roll Call: Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes, Westover-Yes.

President declared the motion carried

The Board of Education voted for nominee Allyson Westover for the position of Vice President for the Board of Education with the results as follows:

Donna Karg-Westover	Laura May-Westover	Larry Stewart-Westover
Terry Kettering-Westover	Allyson Westover-Westover	

Member Westover was unanimously elected Vice President of the Board of Education for the calendar year 2013.

The Field Local Board of Education appointed Member Stewart to serve as Field Local School Legislative Liaison to the Ohio School Boards Association for 2013.

The Field Local Board of Education appointed Member Karg to serve as Student Achievement Liaison for 2013 to the Ohio School Board Association.

Member Kettering moved, seconded by Member Karg the Field Local Board of Education, in **13-0008** accordance with Section 3313.23 ORC, designate Board Member Laura May as Treasurer Pro Tempore
Roll Call: Karg-Yes, May-Yes, Stewart-Yes, Westover-Yes, Kettering-Yes.
President declared the motion carried

Member Kettering moved, seconded by Member May that the Field Local Board of **13-0009** Education, in accordance with Sections 3313.203 and 3313.47 ORC, authorize the Board the utility of the following legal services on an hourly, contingency, or flat rate basis, as needed: Bricker and Eckler; McGown and Markling; Roetzel and Andress; Eastman and Smith.
Roll Call: May-Yes, Karg-Yes, Stewart-Yes, Westover-Yes, Kettering-Yes.
President declared the motion carried

Member Kettering moved, seconded by Member May that the Field Local Board of **13-0010** Education authorize the Treasurer to pay bills for the year 2013.
Roll Call: May-Yes, Karg-Yes, Stewart-Yes, Westover-Yes, Kettering-Yes.
President declared the motion carried

Section 1. The Treasurer of the Board of Education is authorized to sign or use facsimile signature thereof and execute all authorized requisitions and purchase orders, to pay all invoices upon receipt of items listed in satisfactory condition, and to pay for all services properly rendered, to pay for the charges for all goods and services to be made against the appropriated accounts of the Board adopted Appropriation Measure, and to invest all school funds in accordance with Ohio Revised Code.

Section 2. The Board directs the Treasurer to continue the practice of allowing school groups to purchase, at their own expense, liability insurance and continue to have the groups endorsed on the district policy.

- Section 3. The Treasurer of the Board of Education is authorized to pay professional meeting expenses for the Superintendent and Treasurer within the appropriation accounts.

Member Karg moved, seconded by Member Stewart that the Field Local Board of Education **13-0011** approve the following resolution authorizing the Treasurer to secure tax advances from the Portage County Auditor, when deemed necessary.

Roll Call: Karg-Yes, Stewart-Yes, May-Yes, Westover-Yes, Kettering-Yes.

President declared the motion carried

BE IT RESOLVED, by the Board of Education of the Field Local School District:

- Section 1. That the Auditor of Portage County be and is hereby requested to issue an order to the Treasurer of Portage County to pay to the Treasurer of this Board of Education such funds as may be available for distribution of said County Treasurer.
- Section 2. That the Treasurer be and hereby is authorized to sign the appropriate documents to secure such advances, as well as the secondary document to secure the semi-annual settlement with the County Treasurer during the year 2013.
- Section 3. That such authorization shall extend to all advances requested during the year 2013.
- Section 4. That the Treasurer of the Board be and hereby is authorized and directed to certify a copy of this resolution to the County Auditor and make such other certifications and reports to the County Auditor as may be necessary to make this resolution effective.

Member Karg moved, seconded by Member Stewart that the Field Local Board of Education **13-0012** approve the following resolution:

Roll Call: Karg-Yes, Stewart-Yes, May-Yes, Westover-Yes, Kettering-Yes.

President declared the motion carried

- Section 1. The Superintendent of the Field Local School District is authorized to purchase textbooks, school supplies, and equipment, and to authorize emergency repairs to buildings and equipment to be made against the appropriate accounts of the Board adopted Appropriation Measure.
- Section 2. The Superintendent of the Field Local School District is authorized to approve all special trips on school buses, including educational field trips for band and athletic activities, based on guidelines as defined in Board Policy.

- Section 3. The Superintendent of the Field Local School District is authorized to approve the attendance and reimbursement of expenses made against the appropriate accounts of the Board adopted Appropriation Measure, incurred by certified and non-certified staff members at professional and/or in-service training meetings, based on guidelines as defined in Board Policy.
- Section 4. The Superintendent is authorized to act as purchasing agent of the school district and shall authorize all requisitions of such purchases.
- Section 5. The Superintendent is authorized to employ qualified regular employees and eligible certificated substitute personnel on a temporary, casual, or as-needed basis in accordance with ORC 3319.10.

Member Stewart moved, seconded by Member Kettering that the Field Local Board of Education approve the following resolution: **13-0013**

Roll Call: Stewart-Yes, Karg-Yes, May-Yes, Westover-Yes, Kettering-Yes.
President declared the motion carried

- Section 1. The Superintendent of the Field Local School District is authorized, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's acceptance.
- Section 2. The authorization provided by this resolution shall commence on January 1, 2013 and remain in effect through December 31, 2013.

Member Kettering moved, seconded by Member May that the Field Local Board of Education approve the following resolution: **13-0014**

Roll Call: May-Yes, Karg-Yes, Stewart-Yes, Westover-Yes, Kettering-Yes.
President declared the motion carried

- Section 1. The Superintendent of the Field Local School District is authorized, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
- Section 2. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

Section 3. The authorization provided by this resolution shall commence on January 1, 2013 and remain in effect through December 31, 2013.

Member Karg moved, seconded by Member Kettering that the Field Local Board of Education designate the Record Courier and Akron Beacon Journal as the official newspapers for the Field Local Board of Education. **13-0015**

Roll Call: Karg-Yes, May-Yes, Stewart-Yes, Westover-Yes, Kettering-Yes.

President declared the motion carried

Member Karg moved, seconded by Member Kettering that the Field Local Board of Education, in accordance with Section 3313.15 ORC, establish the following dates, time, and location of its regular meetings for calendar year 2013. **13-0016**

Roll Call: Karg-Yes, May-Yes, Stewart-Yes, Westover-Yes, Kettering-Yes.

President declared the motion carried

Dates: Second Monday of the month
Except November, 2013 which will be held the 3rd Monday


Time: 7:00 P.M.

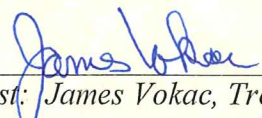
Location: Field High School Cafeteria

Member Kettering moved, seconded by Member Stewart to adjourn the January 14, 2013 Organizational meeting at 7:00 P.M. **13-0017**

Roll Call: Stewart-Yes, Karg-Yes, May-Yes, Westover-Yes, Kettering-Yes.

President declared the motion carried


Terry Kettering, President


Attest: James Vokac, Treasurer